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| **Merton Court School** | | | | | | | | |
| **Risk Assessment for: Early Years Moving around School**  **Please see also Daily Risk Assessment sheets** | | | | | **Date of Risk Assessment: Sept 2024** | | **Review Date: Sept 2025** | |
| **Carried out by: Kirsty Richardson Laura-Jane Thatcher** | | | | | **Approved by: AM (Health & Safety Officer)** | | **Date: 5 September 2024** | |
| **Ratios:**  **1:13 EY (nursery)**  **1:30 J1 (reception)**  **1:8 Afterschool clubs & Playscheme**  **1:4 School Trips** | | | | |  | |  | |
| **What are the**  **Hazards?** | **Level of risk** | | | **Who might be harmed and how?** | **Action to be taken to lower the risk.** | **Action by whom?** | **Action when** | **Level of risk reduced to low.** |
| **Low** | **Med** | **High** |
| Losing a child |  | √ |  | Child may get lost moving from 1 area of the school to another | All staff to be told how many children are in each day.  A staff member to be at the front and back of the line with any staff in the middle.  Count the children upon leaving EY and arriving at destination class and when leaving destination class and upon arrival back at EY | Class teachers/assistants | On all activities involving children moving around school | √ |
| Slips and trips |  | √ |  | Staff member at the front of the line to alert children to any potential hazards /steps | H&S Hazards to be reported to Estates staff e.g. Animal Faeces | Class teachers/assistants | On all activities involving children moving around school | √ |
| Seasonal Hazzards |  | √ |  | Winter – children may slip on snow/ice  Spring/Summer – Strong sun | Report any icy areas not salted  Ensure baseball caps and sunscreen applied | Class teachers/assistants | On all activities involving children moving around school | √ |

The following EYFS team members hold a full paediatric First Aid Certificate (renewed April 2023)

* Tessa Langton
* Jane Amphlett
* Kirsty Richardson
* Amy Clarke
* Isabelle Clifford
* Milie Dawson
* Jo Tatum
* Laura Thatcher (Emergency)
* Hayley Hall
* Victoria Learmouth