

Merton Court School

Risk Assessment for: J1 (Reception) Moving around School Please see also Daily Risk Assessment sheets				Date of Risk Assessment: Sept 2025			Review Date: Sept 2026	
Carried out by: Hayley Hall and Laura Thatcher				Approved by: AM (Health & Safety Officer)			Date: Sept 2025	
Ratios: 1:13 EY (nursery) 1:30 J1 (reception) 1:8 Afterschool clubs & Playscheme 1:4 School Trips								
What are the Hazards?	Level of risk			Who might be harmed and how?	Action to be taken to lower the risk.	Action by whom?	Action when	Level of risk reduced to low.
	Low	Med	High					
Losing a child		√		Child may get lost moving from 1 area of the school to another	All staff to be told how many children are in each day. A staff member to be at the front and back of the line with any staff in the middle. Count the children upon leaving EY and arriving at destination class and when leaving destination class and upon arrival back at EY	Class teachers/assistants	On all activities involving children moving around school	√
Slips and trips		√		Staff member at the front of the line to alert children to any potential hazards /steps	H&S Hazards to be reported to Estates staff e.g. Animal Faeces	Class teachers/assistants	On all activities involving children moving around school	√
Seasonal Hazards		√		Winter – children may slip on snow/ice Spring/Summer – Strong sun;	Report any icy areas not salted Ensure baseball caps and sunscreen applied	Class teachers/assistants	On all activities involving children moving around school	√

The following EYFS team members hold a paediatric First Aid Certificate (see MC Qualified First Aiders List for renewal dates)

- Tessa Langton (FULL)
- Jane Amphlett (FULL)
- Kirsty Richardson (FULL)
- Amy Clarke (FULL)
- Isabelle Clifford (FULL)
- Milie Dawson (FULL)
- Laura Thatcher (Emergency)
- Hayley Hall (FULL)
- Victoria Learmouth (FULL)
- Laura Reynolds (Emergency)
- Amber Downs (FULL)
- Theresa Baker (Emergency)
- Michelle Houghton (Emergency)
- Lisa Smith (FULL)
- Jess Robinson (Emergency)