# Merton Court School

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| **Risk Assessment for: J1 (Reception) Moving around School** | | | | **Date of Risk Assessment: Sept 2026** | | **Review Date: Sept 2027** | |
| **Carried out by: Hayley Hall and Kirsty Richardson** | | | | **Approved by: AM (Health & Safety Officer)** | | **Date: Sept 2026** | |
| **Ratios:**<br>**1:13 EY (nursery)**<br>**1:30 J1 (reception)**<br>**1:8 Afterschool clubs & Playscheme**<br>**1:4 School Trips** | | | | | | | |
| **What are the Hazards?** | **Level of risk** | | | **Who might be harmed and how?** | **Action to be taken to lower the risk.** | **Action by whom?** | **Action when** | **Level of risk reduced to low.** |
| | **Low** | **Med** | **High** | | | | | |
| Losing a child | | √ | | Child may get lost moving from 1 area of the school to another | All staff to be told how many children are in each day.<br>A staff member to be at the front and back of the line with any staff in the middle.<br>Count the children upon leaving EY and arriving at destination class and when leaving destination class and upon arrival back at EY | Class teachers/assistants | On all activities involving children moving around school | √ |
| Slips and trips | | √ | | Staff member at the front of the line to alert children to any potential hazards /steps | H&S Hazards to be reported to Estates staff e.g. Animal Faeces | Class teachers/assistants | On all activities involving children moving around school | √ |
| Seasonal Hazzards | | √ | | Winter – children may slip on snow/ice<br>Spring/Summer – Strong sun; | Report any icy areas not salted<br><br>Ensure baseball caps and sunscreen applied | Class teachers/assistants | On all activities involving children moving around school | √ |

The following EYFS team members hold a  paediatric First Aid Certificate (see MC Qualified First Aiders List for renewal dates)

- Tessa Langton (FULL)
- Jane Amphlett (FULL)
- Kirsty Richardson (FULL)
- Jessica Walby (FULL)
- Isabelle Clifford (FULL)
- Milie Dawson (FULL)
- Laura Thatcher (Emergency)
- Hayley Hall (FULL)
- Victoria Learmouth (FULL)
- Laura Reynolds (Emergency)
- Amber Downs (FULL)
- Theresa Baker (Emergency)
- Lisa Smith (FULL)
- Jess Robinson (Emergency)